



Updated 5/2018

SECTION 1: GENERAL INFORMATION

Classification Title: School Social Worker

Immediate Supervisor: Lead Social Worker

FLSA Status: Exempt

Job Summary

Venture Academy is seeking a full-time licensed school social worker for the 2018-2019 school year. Under the supervision of the Lead Social Worker and guidance of the Special Education Supervisor, the School Social Worker is responsible for delivering Special Education social work minutes to students with IEPs, providing culturally appropriate services, assisting with students in crisis, and collaborating with staff and families.

Essential duties outlined below are intended as “representative” examples of the level, nature and decision-making expected of personnel assigned to this type of position. The duties below are not intended to be a comprehensive listing of all duties and tasks performed by those holding this type of position.

SECTION 2: ESSENTIAL DUTIES

- Special Education Services
 - Assess students for the purpose of identifying behavioral, social, and emotional issues, and recommends courses of action or corrective procedures to overcome challenges and maximize learning.
 - Provide special education social work services for students as per IEPs.
 - Organize and maintains a system for accurate and consistent data collection for the purpose of IEP progress reporting and goal development as required by district procedures and applicable laws.
 - Assist in the creation of Functional Behavior Assessments and creation and implementation of Behavior Intervention Plans
 - Participate in student IEP and evaluation meetings
 - Attend Evaluation Team meetings to provide information and determine what type of assessment needs to occur
- Family and Community Engagement
 - Serve as a resource to students and parents to provide counseling and referrals that will lead each student to increased personal growth, self-understanding, and behavioral management; serves as liaison between home and school.
 - Provide culturally responsive services to students and families
 - Refer students and families to appropriate community resources to meet individual needs
- Crisis Response & Conflict Resolution
 - Provide services to students in crisis for housing, mental health, safety, etc.
 - Provide support to escalated students to maintain safety
 - Mediate conflict among students as necessary



SECTION 3: WORK REQUIREMENTS AND CHARACTERISTICS

Degree Information

Masters of Social Work

Licensure Requirements

Current Minnesota Board of Social Work licensure

Current Minnesota Department of Education licensure

Essential knowledge and specialized subject knowledge required to perform the essential functions of the job:

- Experience working cross-culturally and/or commitment to work toward improving one's own cultural competence, i.e., valuing difference/diversity, recognizing personal limitations and one's skills and expertise, and having the desire to learn in these areas.
- Laws, rules, guidelines and regulations pertaining to special education programs and due process
- Ability to effectively and appropriately interact with parents, students, staff and other educational professionals over behavioral, social, and emotional needs, concerns or problems of the student and district.
- Trained in crisis intervention techniques and use of proper restraint procedures.

Physical Job Requirements

- Physical requirements associated with the position can be best summarized as follows:
- Ability to occasionally constantly to lift, carry, push, pull or otherwise move objects, up to 50 pounds, including the human body.
- Hazardous Working Conditions
 - Duties are generally performed in a typical classroom and/or resource room settings where there may be some environmental hazards and risks. Employee(s) may be exposed to some disagreeable conditions involving human/student contact, verbal outbursts, physical aggression, exposure to body fluids and the like.